



Position Title: After School Program Volunteer
Site: Transitional Living Center (TLC)
Hours: 3:00 – 6:00pm, Mon – Fri.
Reports To: Director of Housing Services

General Summary and Time Commitment: Assist in providing activities for children and youth (K – 12) who are part of the Transitional Living Center (TLC) community. Volunteers are expected to commit to at least one regularly scheduled shift a week and a total of at least 20 hours.

Principle Duties and Responsibilities:

- Help children and youth with homework, including strengthening computer skills.
- Create and or/help with craft activities.
- Prepare and/or serve after-school snacks.
- Assist with gym activities.

Required Knowledge, Skills and Abilities:

- Enjoys working with children and young people and is able to interact in a positive manner.
- Demonstrates patience.
- Upholds Transitions values of Respect, Growth and Wholeness, Community and Justice.
- Has the ability to pass a background check.

Education and Experience: None needed

Volunteer Signature: _____ **Date:** _____

Staff Signature: _____ **Date:** _____