



Position Title: Apartment flipping team of volunteers
Site: Transitional Living Center (TLC)
Hours: Varied and unpredictable!
Reports To: Facilities Maintenance Staff

General Summary and Time Commitment: Help us provide a warm and welcoming environment for families moving into their new apartment at the Transitional Living Center. TLC would like a team of people who are capable of cleaning/lifting to help turn apartments when they become vacant.

Principle Duties and Responsibilities:

- Discard items
- Clean units as needed
- Paint

Required Knowledge, Skills and Abilities:

- Cleaning skills
- Painting skills
- Minor repairs

Education and Experience: Friendly demeanor

Volunteer Signature: _____ **Date:** _____

Staff Signature: _____ **Date:** _____