



Position Title: Apartment flipping team of volunteers
Site: Transitional Living Center
Hours: Varied and unpredictable!
Reports To: Natalie Willis

General Summary and Time Commitment: Help us provide a warm and welcoming environment for families moving into their new apartment at the Transitional Living Center. TLC would like a team of people who are capable of cleaning/lifting to help turn apartments when they become vacant.

Principle Duties and Responsibilities:

- Discard items
- Clean units as needed
- Paint

Required Knowledge, Skills and Abilities: cleaning skills, painting, minor repairs.

Education and Experience: friendly demeanor

Volunteer Signature: _____ **Date:** _____
Staff Signature: _____ **Date:** _____